

# SPONSORSHIP BOOKING FORM

Please complete all details and send to: Mr. Santosh (santosh@eventfactory.biz )

COMPANY NAME:	
CONTACT PERSON:	
ADDRESS:	
COUNTRY:	CITY:
TEL:	ZIP:
E-MAIL:	FAX:
	WEBSITE:

I would like to book the following Sponsorship Items:

<b>Amethyst</b>	<input type="checkbox"/>
<b>Aquamarine</b>	<input type="checkbox"/>
<b>Diamond</b>	<input type="checkbox"/>
<b>Emerald</b>	<input type="checkbox"/>

**Mode of Payment:** NEFT  Demand Draft

I am enclosing herewith

NEFT / Demand Draft .....

Dated..... Drawn on .....

Rupees (in words).....

in favour of "BPCON 2018" payable at Chennai, India

Date.....

Signature.....

# TERMS & CONDITIONS

## Application to Participate

Application to participate will be considered only if submitted on the appropriate forms, duly completed. Booking will be confirmed insofar as space is available. Applicants will be informed in writing of the acceptance or refusal of their application. In case of refusal, all payments shall be fully refunded. In case of acceptance, Sponsor /Exhibitor will be bound by the Terms and Conditions listed in the prospectus and/or contractual agreement.

## Obligations and Rights of the Exhibitor/Sponsor

Booking implies full acceptance by the Exhibitor/Sponsor of the exhibition/sponsorship regulations. Any infringement of these regulations may lead to immediate withdrawal of the right to participate in the BPCON without compensation or refund of sums already paid, and without prejudice to the Exhibitor/ Sponsor. By submitting the booking form, the Exhibitor/Sponsor makes a final and irrevocable commitment to occupy the space/ items allocated and to maintain his/her installation until the date and time fixed for closure of the event. The Exhibitor/Sponsor may only present on his/her stand or space the materials, products or services described in the application to participate. No advertising on behalf of firms not exhibiting is permitted in any form whatsoever. Transfer or subletting of all or part of the allocated spaces is prohibited.

## Obligation and Rights of Organiser

The Organiser undertakes to allocate exhibition space/ sponsorship items space as far as possible on the basis of the preference expressed by applicants. Application will be considered in order of receipt of application forms accompanied by payment. The Organiser reserves the right, in case of absolute necessity, to modify the positioning of stands, with no obligation to provide compensation to Exhibitors/Sponsors. The Organiser reserves the right to offer to a different firm any stand, space or sponsorship item that has not been occupied by the time the BPCON opens, with no obligation to provide compensation to the defaulting Exhibitor / Sponsor.

## Liability Insurance

Equipment and all related display materials installed by Exhibitors / Sponsors are not insured by the Organiser, and the Organiser under no circumstances will be liable for any loss, damage or destruction caused to equipment, goods or property belonging to Exhibitors / Sponsors. The Exhibitor / Sponsor agrees to be responsible for his property and person and for the property and persons of his employees and agents and for any third party who may visit his space through full and comprehensive insurance, and shall hold harmless the Organiser for any and all damage claims arising from theft and those perils usually covered by a fire and extended-coverage policy.

## Exhibition Regulations

The Technical Manager, acting under the direction of the Organising Committee, has the final decision as to the acceptability of displays. Exhibitors are not to share with others any space allotted to them without prior written consent by the Technical Manager. The Organiser reserves the right to alter the general layout or limit the space allotted to each Exhibitor / Sponsor, postpone the exhibition or transfer it to another site if unforeseen circumstances warrant such an action. Should any contingency prevent the holding of the exhibition, the Organiser will not be held liable for expenses incurred other than the cost of exhibit space rental fees. All exhibits are to be displayed so as to avoid blocking aisles, obstructing adjoining booths, damaging the premises or the leased equipment. Exhibitors are kindly requested to allow sufficient see-through areas, which ensure clear views of surrounding exhibits. In standard booths, height is restricted to 8ft. Exhibitors are responsible for the cost and execution of the design, installation and delivery of their display to (and its removal from) the exhibition site. Flammable materials are not to be used. Equipment displayed or demonstrated must be installed with strict adherence to safety measures.

Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and their dismantling at the close of the exhibition. Exhibitor's risk and expenses. No dismantling or packing of the display before the designated hour shall be allowed. It is the Exhibitor's responsibility to pack and remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organiser will arrange for their removal at the Exhibitors are obliged to ensure that their stands are permanently staffed during the exhibition opening hours. Exhibition areas and fittings made available to Exhibitors must be handed back in their original condition. In case of damage or loss of equipment provided, or damage to areas occupied, repair and replacement will be charged to the Exhibitor. Any special decoration or fittings must be submitted to the Organiser for prior authorization.

Payment is to be made in accordance with the conditions of payment listed in the prospectus. Should the Exhibitor/Sponsor fail to make a payment on time, the Organiser is entitled to terminate the contract, withdraw confirmation of acceptance, make other arrangements for the stand/ sponsorship items or seek compensation for non-fulfillment of contract.

Participation by Exhibitors/Sponsors is dependent upon compliance with all rules, regulations and conditions stated herein. Access to the exhibition is authorized on presentation of a badge issued by the Organiser. Exhibitors' badges will not be mailed in advance and may be collected from the Technical Manager's desk. The Organiser ensures daily cleaning of the aisles. Exhibitors /Sponsors are responsible for the cleaning of their stands. The provision of refreshments for the participants by Exhibitors is only permitted if the catering regulations of the exhibition building concerned are observed.

Advertising panels and display are not permitted outside the exhibition areas allotted to Exhibitors. The Organiser will not approve stands, which do not comply with the accepted standards, until the necessary changes have been made.

*We accept the contract terms and conditions (in this Sponsorship and Exhibition Prospectus) and agree to abide by the Guidelines for Industry Participation for the Conference. I confirm that I am authorized to sign this form on behalf of the Applicant/Company*

Signature.....

Date.....

Please Handover the Sponsor form duly filled to  
**Event Factory**